



Behavioral Health Care  
1700 Education Ave Punta Gorda Fl 33950 (941) 639-8300, fax (941) 639-6831

**IF YOU ARE SEEKING SERVICES FROM OUR AGENCY,  
PROOF OF INCOME IS A REQUIREMENT  
FOR THE FIRST VISIT TO OUR AGENCY.....**

**PROOF OF INCOME is the GROSS INCOME (before taxes) for 1 month**

**FINANCIAL INFORMATION ON EVERY MEMBER OF THE HOUSEHOLD MUST BE SUBMITTED.  
Proof of Charlotte County residency (current DL or ID) is REQUIRED  
(Copy of birth certificate required for children 17 and under)**

*\*\*\*\*\* EFFECTIVE January 1, 2011.....THERE WILL BE A FEE OF \$3.00/VISIT  
FOR CONSUMERS QUALIFYING FOR THE SLIDING SCALE\*\*\*\*\**

**PLEASE PROVIDE A COMBINATION OF THE FOLLOWING INFORMATION:**

Current Paycheck Stubs  
Letter from employer, stating income (on company letterhead, dated and notarized)  
Unemployment and/or Workers Compensation/EAP  
Child support statement/receipts  
Pensions/Annuities/Veteran Benefits  
Widow's and/or death benefits  
Medicaid (must show share of cost, if applicable) and/or Medicare award letters  
SSI and /or SSDI statement indicating monthly income  
Current tax returns  
Current Bank account(s) statements  
AFDC  
Final divorce decrees (showing alimony/child support)  
Bankruptcy papers (filed, with judge's signature)  
Home foreclosure papers (notarized)  
Eviction notices  
Utility shut-off notices (electric and water companies only)  
Statements showing cash loans from credit cards  
\*\*Medicaid and/or Medicare denial letter(s)

**For Self-employed**

Personal tax returns  
Personal Payroll checks  
Personal bank account(s)

- **\*\*The Medicaid denial letter is a MUST for uninsured clients applying for the medications program.**
- **Thank you for providing this information.**
- **You may qualify for any number of our patient assistance programs.**
- **This information may also be used for the qualification of the pharmaceutical programs.**
- **YOUR FINANCIAL INFORMATION MUST BE UPDATED ANNUALLY**
- **YOUR FINANCIAL INFORMATION MUST BE REVERIFIED WHEN ANY SIGNIFICANT CHANGES ARE MADE TO YOUR HOUSEHOLD/FINANCIAL STATUS.**

**~Please remember to bring in your Medicaid and/or Medicare card(s), if applicable. ~**

*Charlotte Behavioral Health Care is a United Way Agency. Its' programs and services are CARF accredited. It is funded in part, through contracts with the Florida Department of Children and Families, and in part with Charlotte County.  
CBHC is a private, nonprofit 501© 3 corporation. (rev1-1-11)*